

SUNSET JUNIOR SCHOOL, KAWANDA
END OF TERM THREE COMPUTER EXAMS 2019

P.5 2hours

Name: _____ stream _____

1. What is communication?

2. Give 4 examples of portable computers you know?

3. What do you use to read the CD/DVDs on the computer?

4. State 4 steps taken in starting the computer

5. What are hardware parts of the computer?

6. What is computer laboratory?

7. What is a file?

8. What is communication?

9. What is technology?

10. What is the main function of the system unit?

11. What are the steps taken in creating a folder?

12. Which control button is used to close a file?

13. Write the following computer concepts in full

a. P.C _____

- b. C.P.U _____
- c. I.C.T _____
- d. CD _____
- e. DVD _____

14. Outline one use of each computer hardware;

- (a) Keyboard _____
- (b) Mouse _____
- (c) System unit _____
- (d) Monitor _____

15. Outline four rules and regulations of a computer laboratory

- i. _____
- ii. _____
- iii. _____
- iv. _____

16. Mention three places where computers are used

17. What are the uses of the following keyboard buttons?

- a. Backspace _____
- b. Space bar _____
- c. Caps lock _____
- d. Enter key _____

18. What is a table? _____

19. With the help of illustrations, define the following table components.

Rows _____ Columns _____

20. What is a recycle bin?

21. What is meant by the term restoring a deleted document?

22. What is the difference between hard copy and soft copy?

23. What is the difference between single clicking and double clicking?

24. Outline any five special keys/buttons found on a keyboard.

25. Outline four navigation keys/buttons found on a keyboard.

26. Outline the steps taken to open Microsoft word in order

27. Outline any four storage capacities/units

28. List down any five computer components found inside the system unit

29. What is a virus?

30. What is data?

31. Outline three activities that should be carried out to maintain computers in a good working condition

32. Name three devices/machines that can help you to transfer your information from one point to another
